



Rental Unit Registration Form

This form is required to be completed annually and completely filled out. One form required for each property.

To avoid penalty, registrations are due by August 1, annually.

Rental Property Information

Rental Property Address: []

Registration Fiscal Year: []

Total Number of Units in Property []

Date of Last Inspection: []

New registration (Y/N): []

If not yet inspected, write "none".

Property Owner Information

Name: []

Address: []

City: []

State: []

Zip Code: []

Phone #: []

Cell #: []

Email: []

Property Manager Information

Name: []

Address: []

City: []

State: []

Zip Code: []

Phone #: []

Cell #: []

Email: []

Primary Contact (Property Owner/Property Manager): []

As the property owner (or owner's representative), I understand that I am subject to the rental housing regulations of the City of Oskaloosa, including but not limited to the right of the City to perform inspections on my property as part of the rental housing requirements. I understand that it is my duty to notify my tenants of any upcoming inspections and to either be present or have a representative, that is at least 18 years age, present during the inspection. By my signature below, I am certifying that the rental units identified in this form comply with building regulations identified in Oskaloosa Municipal Code, Chapters 8, 15, and 17, as summarized in Attachment A: Rental Housing Inspection Checklist.

Signature: []

Printed Name: []

Date: []

Official Use Only

Date Received: []

Registration Fee (\$15 per unit) []

Received By: []

Late Registration Fee (\$50 per day) []

Other Fees []

Total Amount Due []